

La Salle County 708 Community Mental Health Board
BOARD MEETING MINUTES
August 9th 2023

Meeting held at 1:00 PM, the 9th of August 2023, at Youth Service Bureau 424 West Madison Street Ottawa, IL 61350

ACTING AS CHAIRMAN: Dave McClure, President

Present: Dave McClure, Lois Guyon, Pamela Beckett, Jack Leininger, John Koehler, Gary Peterlin and Ella Weber in person; Sara Escatel by Zoom/telephone.

Absent: Susan Thornton

Also Present: Don Miskowicz, Executive Director, and Danielle Lock, Admin Assistant

Funded Agency Representatives: CiCi Chalus (CASA), Jodi Mahoney (NCBHS), John Mallaney (Streator Unlimited) Tracy Beattie (SRRC), Michelle Rich (Horizon House), Susan Bursztynsky (Safe Journeys), Tony Barrett (Ottawa Friendship House) and Sam Tenuto (YSB)

Guest speakers: Erika Fleck and Kari Jarey (Epilepsy Advocacy Network) Sarah Scruggs and Tom Stevenson (Arukah Institute of Healing)

CALL TO ORDER: Board President Dave McClure called the meeting of the 708 Mental Health Board to order at 1:00 p.m.

ROLL CALL: Present: Dave McClure, Ella Weber, Lois Guyon, Sara Escatel, Jack Leininger, John Koehler and Gary Peterlin.

Agenda Change: Motion by Ella Weber to approve the change in agenda to add an update on the Scholarship committee ARPA funds by Lois Guyon.

Seconded By: John Koehler

Ayes: McClure, Beckett, Weber, Guyon, Escatel, Peterlin, Koehler and Leininger

Nays: None. *Motion carried.*

Motion by Lois Guyon, seconded by Jack Leininger to approve the minutes of the May 10th 2023 board meeting as printed.

Ayes: McClure, Beckett, Weber, Guyon, Escatel, Peterlin, Koehler and Leininger

Nays: None. *Motion carried.*

PUBLIC COMMENT: There was no one present who wished to address the board other than the the Epilepsy Foundation and Arukah Institute.

Guests from The ***Epilepsy Foundation*** gave a presentation on their programs and a specific request of \$8,000 for programming.

Guests from the **Arukah Institute** gave a presentation on their request for start-up funding of the Living Room Program in Ottawa.

TREASURER'S REPORT: Member's reviewed the Treasurer's financial report as presented on the attached PowerPoint slide. Packet items mailed included monthly financial reports for Periods 5, 6, and seven from the CIC accounting system. Year-to-Date expenses at 06/30/2023 totaled \$1,257,650.44 and the cash balance at 6/30/23 was \$882,665.21. The tax disbursements received in Jul, 2023 totaled \$987,276.68. Revenue and expenses detailed by month were:

April Revenue	\$ 41,596.40
April Expense	\$ 212,334.12
May Revenue	\$ 59,995.34
May Expense	\$ 207,532.08
June Revenue	\$ 2,930.71
June Expense	\$ 210,555.50

Motion by: Gary Peterlin, seconded by Ella Weber to approve the Treasurer's Report as presented.

Ayes: McClure, Weber, Beckett, Guyon, Escatel, Peterlin, Koehler and Leininger

Nays: None. *Motion carried.*

EXECUTIVE DIRECTOR'S REPORT:

Don reported on a variety of topics including;

National Level Funding, Grants, Legislation

- Health Insurance Parity Enforcement (medical equivalency)
- CCBHC Expansion
- Scrutiny of Pharmacy Benefit Managers/Online Prescribing/Online Opioid Meds Impact

State/Local Level

- I/DD Guide house Rate Study Increase (+\$2.50 DSP workers 1-1-24)
- Progress on State Workforce Education/Tuition Assistance, etc.
- Association for Community Mental Health Authorities (ACMHAI) (CMH Act Changes)
- Monitoring MH/SUD, I/DD, Child Welfare, DV/SA & related
- Opioid Settlement Dollars – State's Attorney
- 988 Hotline One Year Status/CESSA - 1 Year Anniversary/Illinois Timeline Changes/Many To-Do's
- State's Attorney Veteran's Deferred Prosecution Program
- St. Margaret's Peru, Spring Valley Closures, OSF, NCBHS Update
- Stats Report in Packet

FUNDED AGENCY WRITTEN REPORTS/UPDATES:

A brief discussion was held regarding the information in the reports from the funded agencies.

Upcoming Fundraisers:

Horizon House - August 27th at the Stone Jug
Perfectly Flawed – September 8th Golf Outing
Ottawa Friendship – September 22nd Beatles Concert
Check our Facebook and Website for more information

OLD BUSINESS

ARPA Scholarship Committee update: Lois Guyon gave an update on the ARPA Scholarship Committee activities and her concern about a lack of communication in specific areas.

Members discussed a list of change areas included in the attached Powerpoint that will need to be included in a revision to the 708 Guidelines that will be developed for implementation in FY 24/25.

Don gave an update on our ongoing Community Education Program including the website and social media.

NEW BUSINESS

Members discussed the FY 24 budget submission to the County Finance Committee including a 5% increase in agency contracts and line items, an increase in the Program Line Expense of \$20,000.00 in anticipation of funding for the State’s Attorney Veteran’s Program, and that the proposed FY 24 budget will not require use of reserves as in the past three fiscal years.

A summary of items discussed include:

FY 23	Revenue Budget	\$2,620,121*
	Expense Budget	\$2,620,121
	*Included \$28,955 of 708 Cash Reserve Usage	
FY 24	Expenses projected at \$2,768,361 and revenues projected at \$2,768,361	
	Includes total increase of \$148,240.00 (5.6% increase) to both the expense and revenue lines.	

Following discussion there was a **Motion by John Koehler to accept the FY 24 Budget submission as presented with \$2,728,431 in projected expenses and \$2,728,431 in projected revenue, subject to approval by the LaSalle County Board.**

Seconded by Ella Weber.

Roll Call Vote: Ayes: McClure, Weber, Guyon, Koehler and Leininger

Nays: None. *Motion carried.*

Funding Requests: Following discussion of the request for funding by the Epilepsy Association there was a **Motion by Lois Guyon to defer the \$8,000 grant request from the *Epilepsy Foundation*, Seconded by Ella Weber.**

Roll Call Vote: Ayes: McClure, Weber, Beckett, Escatel, Guyon, Koehler and Leininger
Nays: None. *Motion carried to defer*

Following discussion of the funding request by the Arukah Institute there was a **Motion by Pamela Beckett to award a one-time start-up grant to the Arukah Institute for \$15,000.00 to assist in funding the Living Room project start-up costs. Seconded by Ella Weber**

Roll Call Vote: Ayes: McClure, Weber, Guyon, Beckett, Koehler and Leininger
Nays: None. *Motion carried.*

Changes to the Mental Health Act and needed legal counsel: Following discussion of 1-1-24 changes to the Community Mental Health Act/708 legislation; the need for expert legal consultation for these changes; and needed updates to the 708 service contracts and guidelines, there was a **motion by Ella Weber and seconded by John Koehler utilize \$10,000 in Program line expenses in order to retain legal guidance from a law firm specializing in mental health services.**

Roll Call Vote: Ayes: McClure, Weber, Guyon, Koehler and Leininger
Nays: None. *Motion carried.*

Due to the unexpected length of the meeting, members deferred the Executive Session to discuss personnel and discussion of potential 708 office changes to the November meeting.

ADJOURNMENT:

Motion by Dave McClure, to adjourn the meeting at 3:45 P.M. Unanimously approved.

Recorder: _____
Danielle M. Lock, Administrative Assistant

Secretary: _____
John Koehler, Board Secretary

Date: _____