La Salle County 708 Community Mental Health Board

BOARD MEETING MINUTES

May 18th ,2022

Meeting held at 1:00 PM, the 18th day of May, 2022, at North Central Behavioral Health Systems offices, 727 East Etna Road Ottawa, IL. 61350.

ACTING AS CHAIRMAN: Dave McClure- President

Present: Dave McClure, Lois Guyon, John Koehler, Gary Peterlin, Jack Leininger Susan Thornton and Ella Weber

Absent: Tina Busch

Also Present: Don Miskowiec - Executive Director, Danielle Lock – Admin Assistant 708

Funded Agency Representatives: CiCi Chalus (CASA) Jodi Mahoney, NCBHS) Dave Conrad (YSB) Michelle Rich, (Horizon House) Josh (Safe Journeys) Tony Barrett (Ottawa Friendship House) Patrick Sweeney (LaSalle Co. Detention Home) and John Mullaney ( Streator Unlimited)

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**CALL TO ORDER**: Board President Dave McClure was delayed, so Jack Leininger, Vice President, acted as chair. Jack called the meeting of the 708 Mental Health Board to order at 1:15 p.m.

**ROLL CALL:** Ella Weber, Susan Thornton, Lois Guyon, John Koehler, Jack Leininger

 & Gary Peterlin – Present

Dave McClure arrived at 1:20 to take over the chair.

The Chair entertained a **motion to approve the minutes of the March 3rd , 2022 board meeting as printed.**

Motion by: Lois Guyon Seconded by: John Koehler

Ayes: Weber, Thornton, Guyon, Koehler, Leininger and Peterlin.

Nays: None. Motion carried.

**TREASURER’S REPORT**: Tina Busch was absent. Don Miskowiec addressed the financials. February and March Balance sheets (Cash Basis) and monthly expenses, along with the CIC revenue stats which correspond with the excel balance spreadsheets provided. Cash Balance at 3-31-22 = $1,435,183.65 in accordance with attached PowerPoint slide.

 **Motion to approve the Treasurers report as presented.**

Motion by: Susan Thornton Seconded by: Ella Weber

Ayes: McClure, Weber, Thornton, Guyon, Koehler, Leininger and Peterlin.

Nays: None. Motion carried.

**EXECUTIVE DIRECTOR REPORT**: Don reviewed the attached Executive Director’s Report PowerPoint slide. He discussed the new office structure and that the filing system now seems to be in order. The financials will also go on an external back-up for extra data security. Added several hard copy binders for added convenience and quick reference.

The State of Illinois: positive budget for mental health, IDD, child welfare, and related services this coming year. Budget increases improving salaries, programing and adding much needed staff and services. A new children’s mental health plan has been adopted and will be monitored for any La Salle County implications.

ACMHAI: quarterly meeting in Springfield was helpful in monitoring what’s happening at the State and Federal levels and in benchmarking the activities of other 708 boards. Winnebago Co. generated 15 million in funding by adding 1 penny to the sales tax. Don informed the board members he is continuing to monitor the grants /funding available. He also discussed the legislative update, 988 Crisis line status, ACMHAI Learning Community, Co-responder legislation, Community Behavioral Health Clinics (CBHC’s), Henry County site visit and their integrated model for schools; and the planned August 11th meeting of the Association of Community Mental Health Authorities .

Potential new board member, Sara Escatel, Director of Adult Education at IVCC and Mendota resident zoomed in at 1:30 PM for a brief discussion about her background and interest in serving on the board. Sara stated she has worked in social services for over 25 years. She taught ESL in her early years, worked at YSB, has been the director for adult education at IVCC the past 14 years. She has worked to get more grant funding in the Hispanic community. She is a mother of 3 children. Dave McClure spoke about Sara’s time at YSB and the help she brought the Hispanic community.

The board thanked Sara for her time and interest in the board.

Members received a printed hand-out of all attached PowerPoint slides.

FUNDED AGENCY UPDATES: The funded agency representatives present at the meeting then gave a report on their agency activities and other pertinent information.

**OLD BUSINESS**:

Jack Leininger requested an update on Sheriff’s Association proposed legislation whereby 20% of 708 funding in counties with a 708 levy could possibly be transferred to the Sheriff’s Department. The Executive Director advised that the legislation was still in Committee and ACMHAI has gone on record as opposing it. No additional information has been received to date.

**NEW BUSINESS**:

***ARPA update:***

Currently, we have 5 funded agencies which have applied for the grant - CASA, Safe Journeys, Ottawa Friendship House, Streator Unlimited and NCBHS. Don has encouraged 2 nonfunded agencies to also apply for ARPA funds given the services they provide. NCBHS recently withdrew its application due to having received other state funding for services included in the ARPA proposal.

Jack Leininger stated the VAC will have their own Levy for Veterans court. The County is required to levy veterans funding. This will be found under Bill #5184

***Board Vacancy/Reappointment:***

The Executive Director advised that board member Lois Guyon’s term expires 4/22 and she has graciously agreed to serve another term if approved by the County Board in accordance with the usual reappointment process.

**Motion By Gary Peterlin to recommend reappointment of Lois Guyon for another 4-year term expiring April of 2026**

Seconded by: Susan Thornton

Ayes: McClure, Weber, Thornton, Guyon, Koehler, Leininger and Peterlin.

Nays: None. Motion carried

The Board then discussed recommending the appointment of Sara Escatel of Mendota to fill the current vacant board seat of Andrea Dudek for the term ending November, 2025.

 **A Motion by Susan Thornton to recommend the appointment of Sara Escatel to fill the open board seat with term expiring November, 2025.**

 Seconded by: John Koehler

Ayes: McClure, Weber, Thornton, Guyon, Koehler, Leininger and Peterlin.

Nays: None. Motion carried

**Meeting Schedule:**

The Board discussed the 2022-2023 proposed meeting schedule and upon motion, second, and unanimous vote, approved the following meeting schedule with final locations to be decided:

Wednesday, August 10th  1:00 PM

(8/10/22)

Wednesday, November 9th 1:00 PM

(11/9/22)

Wednesday, February 8th 1:00 PM

(2/8/23)

Wednesday, May 10th 1:00 PM

(5/10/23)

Wednesday, August 9th 1:00 PM

(8/9/23)

Wednesday, November 8th 1:00 PM

(11/8/23)

The meeting schedule is also attached.

**NEW BUSINESS:**

In accordance with the attached PowerPoint Three Year Planning slides, members discussed the Community Mental Act, Past, Present and Future; Health and Human Service Industry Assessment, Trends; Role of the 708 Board/Funding in the New Environment; Strengths, Weaknesses, Opportunities & Threats (SWOT); Mission & Vision Statement; Changes to Current Budget Application Process/Core Service Definition and Funding and Resultant Prioritized Goals/Objectives – 3 Year Timeline. The Executive Director will present a draft/recommended 3 year plan with goals/objectives at the 8/20/22 board meeting.

Members discussed having all the agencies prepare a written report/update for board meetings and be available at the meetings to answer questions, in order to keep this agenda item more time conscious The Executive Director will prepare an agency report outline for agency representatives to complete for use at board meetings and work with agency representatives on a new process.

***Mental Health Awareness, Linkage & Education Program:***

Members discussed the attached PowerPoint slide and consultant proposal summarizing the Program and approximate costs to set-up a website and social media campaign utilizing consultant Rachel Ernst. Funds will be utilized from available Program line funds in the current budget.

He reviewed a proposal from Rachel Ernst for those consulting services and related costs and requested the board to allow a $10,000 budget to implement the program.

**Motion By John Koehler to approve a $10,000 expenditure from our Program budget line to launch the Mental Health Awareness, Linkage & Education Program.**

Seconded by Lois Guyon

Ayes: McClure, Weber, Thornton, Guyon, Koehler, Leininger and Peterlin.

Nays: None. Motion carried

**ADJOURNMENT**:  **being no further business or discussion, the meeting was adjourned at 4:38 p.m.**

Recorder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Danielle M. Lock

 Administrative Assistant

Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 John Koehler

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_